Function

- To organize, manage network system and information reference services of the National Library of Vietnam

Tasks

- LAN administration and ensure hardware, software of informatics system at the National Library of Vietnam
- To organize, manage and serve readers on request at the Multimedia room
- To build up, maintain and update the library's website
- Databases administration, correct and edit databases and update information for website on time.
- To make guidance and support provincial libraries IT application according to works assigned from leaders of the Ministry of Culture, Sports and Tourism.
- To learn from experience, build up theoretical and professional guidance on works assigned.